Annual Safeguarding Plan 2024/25 for Roecliffe CE Primary School

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July
Staff	Annual refresher Safeguarding Confirmation of receipt of safeguarding information Admin staff to attend Trust briefing (with Clennell) on Safeguarding checks	Trauma training	Sexual harassment training		Training for any new staff using CES materials FGM training	Staff safeguarding Questionnaire	Children with family members in prison training	Training for any new staff using CES materials	Mental health and wellbeing training Audit of staff training needs		
DSL	Complete Safeguarding audit – Autumn by end of week 4 Complete annual safeguarding plan and submit to the Trust by end of week 4. Upload to the school website.	Termly visit with safeguarding link governor: Strategic overview Autumn and Complete Safeguarding audit – Autumn by Half Term	DSL Network 11/11 4pm to 5pm DSL Refresher training – 29/11 at Parkhill	Office staff SCR training/check Autumn CPOMS quality assurance check		Termly visit with safeguarding link governor: Strategic overview Spring Complete Safeguarding audit – Spring by Half Term	Spring CPOMS quality assurance check DSL Network 3/3 4pm – 5pm		Termly visit with safeguarding link governor: Strategic overview Summer Complete Safeguarding audit – Summer by half term	Summer CPOMS quality assurance check DSL Network 9/6 4pm -5pm	
Governors	Governor's annual safeguarding refresher - update on KCSIE – 26/9 and 2/10 5pm to 6:30 (virtual) Governor's confirmation of receipt of safeguarding information New governor training	Link Governor – Safeguarding visit – Strategic overview Autumn	Pupil voice monitoring Safeguarding Link Governor Forum 20/11 5pm to 6pm LAC meeting to include safeguarding updates in HT report		Parent safeguarding questionnaire	Link Governor – Safeguarding visit – Strategic overview Spring	Staff voice monitoring Safeguarding Link Governor Forum 17/3 5pm to 6pm LAC meeting to include safeguarding updates in HT report		Link Governor – Safeguarding visit – Strategic overview Summer Safeguarding Link Governor Forum 13/5 5pm to 6pm	LAC meeting to include safeguarding updates in HT report	
Pupils	NSPCC Pants and underwear rule - Class 1 and Class 2 NSPCC - Just a joke - Class 3	PCSO visit - Taking responsibility - all pupils NY Fire Service Bonfire safety - all pupils Digital Leaders present online safety talk to other children and contact parents/ carers re online safety presentation	Pupil safeguarding questionnaire 2023 - 13th-17th bullying week PCSO visit - class 3 - online safety			2023 - Safer internet day 6th February PCSO visit -Consent -Class 2 and Class 3	PCSO visit - antisocial behaviour- Class 3	PCSO visit Class 1 online safety			NY FIre Service - water safety - all pupils PCSO visit - Class 2 - online bullying Year 6 - Crucial Crew transition workshops
Parents/ carers	Safeguarding overview and Annual Plan available on website Acceptable use agreement Safeguarding section in weekly newsletter	Safeguarding section in weekly newsletter Online safety presentation for parents/ carers	Safeguarding section in weekly newsletter	Safeguarding section in weekly newsletter	Parent safeguarding questionnaire Safeguarding section in weekly newsletter	Safeguarding section in weekly newsletter	Safeguarding section in weekly newsletter	Safeguarding section in weekly newsletter	Safeguarding section in weekly newsletter	Safeguarding section in weekly newsletter	Safeguarding section in weekly newsletter