



Roecliffe CE Primary School

Nursery Application Form 2024-25

All parents of eligible children who access a government funded place must complete this Parental Agreement Form to authorise their chosen early years childcare provider to claim for the government funded entitlement on their behalf and use their personal data.

Your early years childcare provider will need to see proof of your child's date of birth.

Child's Full Legal First Name	Child's Full Legal Surname
Middle Name	
Childs D.O.B - Evidence must be provided to the setting. E.g. Birth Certificate or Passport	
Gender	
Child's Primary Address including postcode.	

Disability Living Allowance (DLA) & Disability Access Funding (DAF) Funded children who are in receipt of DLA and are receiving the funding entitlement are eligible for the DAF. The DAF is a fixed annual rate of £910 per eligible child, and paid annually to the child's nominated early years childcare			
Is your child eligible and in receipt of DLA?	Yes		No
Please nominate the main early years provider that you wish to claim for the DAF			

Early Years Pupil Premium for 3 and 4 year old children who are looked after or left care

The Early Years Pupil Premium (EYPP) is additional funding provided by the government to early years settings, such as nurseries and childminders, to support the development and learning of some children by providing extra resources to support their early education.

To qualify for EYPP, a child must be attending an early years childcare, and their family must meet certain criteria, such as being eligible for free school meals, being looked after by the local authority, or being adopted from care.

By completing the Parental Agreement, you are giving your permission for checks to be made using your NI/NASS number, DOB and surname. Where EYPP is allocated to children who are in local authority care or have been adopted, childcare providers will have access to the reason for the EYPP allocation. Your childcare provider will discuss with you how this additional funding will be used to enhance your child's development.

Name of local authority that the child is currently under the care of	
Name of local authority, if the child has left care, adopted, SGO, child arrangement order. (Evidence is required)	

Requested Hours

	Please note - mornings and/or full days only may be requested AM = 3 hours 9am - 12pm All Day = 6 hours 9am - 3pm										Number of weekly hours.
	Mon AM	Mon All Day	Tue AM	Tue All Day	Wed AM	Wed All Day	Thurs AM	Thurs All Day	Fri AM	Fri All Day	
Universal Funded hours. (15 hours)											
Working Family Extended hours (15 hours)											
Paid hours (£6 per hour)											
Total number of hours											

We also offer nursery wraparound care. These sessions will be charged weekly as per the amounts stated and two weeks notice must be given to change any bookings. Without prior notice of two weeks, the session will still be charged.

Wraparound					
	Mon	Tue	Wed	Thur	Fri
8am - 9am (£6)					
8.45am - 9am (£2)					
3pm - 3.30pm (£2.50)					
3pm - 4.30pm (£8)					

If your child attends another nursery provision please provide the details below.

Name of provision	
Number of weekly Universal hours claimed at other provider	
Number of weekly Working Family Extended hours claimed at other provider	
Total funded hours claimed at other provider	

Parent/Carer with parental responsibility

The sections below must be completed to enable the named Early Years childcare provider to check and claim, if applicable, for the correct number and type of hours.

Working Family Eligibility Codes can only be checked using the parent details who created the childcare services account on the Gov website.

Early Years Pupil Premium economic checks can only be made using the parent details of the person named on a Tax Credit Award Form or Letter from the Department for Work and Pensions. Evidence may be required for LAC/Children who have left care.

Forename					Surname				
D.O.B					National Insurance Number				
NASS Number if relevant									
Working Family Eligibility 11 digit code									
Parent or Guardian Contact Number									
Parent or Guardian email									

In order to authorise your childcare provider to claim up to 15 hours per week of 2-year-old disadvantaged funding, where parents are in receipt of some form of government support or the child is in local authority care, or left care you must have applied through North Yorkshire Council [Early years funding for 2 year olds | North Yorkshire Council](#) and shown your childcare provider the letter from NYC confirming your child's eligibility.

To authorise your childcare provider to claim up for 15 weekly hours of Working Family expanded childcare for: 2-year-old (From April 2024), Under 2-year-old (From September 2024) and 3- & 4-year-old, your child must meet the date of birth criteria, and the eligibility code must fall within the valid date range. Full details available here: [Childcare Choices | 30 Hours Childcare, Tax-Free Childcare and More | Help with Costs | GOV.UK](#)

All families of children aged 3-4 years are eligible for up to 15 universal hours per week which parents do not need to apply for this.

Foster carers, who are employed, in addition to foster care work, may be eligible for Working Family expanded childcare – please contact your social worker to discuss how you apply.

Government funding can be offered term time only or can be stretched which is at the discretion of the childcare provider.

Your provider must have explained their funded offer and any additional charges.

A child attending a maintained school reception class will not be eligible for early years government funding.

The table below gives details of when a child becomes eligible for a funded place.

Child's birthday	When you can claim
1 January to 31 March	The beginning of the school term (summer) on or after 1 April
1 April to 31 August	The beginning of the school term (autumn) on or after 1 September
1 September to 31 December	The beginning of the school term (spring) on or after 1 January

Information on North Yorkshire childcare services

Contact: Families Information Service: fis.information@northyorks.gov.uk

NYC Website: [Children and families | North Yorkshire Council](#)

For further information about how the NYC and/or Department for Education store and use this data please go to the following websites:

[CYPS general privacy notice | North Yorkshire Council](#)

<http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause>

<https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/>

Section 4 – Parental Declaration

1. I confirm that the details stated on this form are correct.
2. I confirm that my child is not attending a reception class in a maintained/academy school.
3. I accept that I must discuss any change in my child’s funded hours during a term with all Early Years childcare providers that my child attends.
4. I understand that I cannot claim my entitlement across more than 2 sites in one day.
5. I understand that I cannot claim more than the weekly maximum of up to 30 funded hours for 3- & 4-year-olds (if eligible) and up to 15 hours for under 2’s, and 2-year-olds.
6. I understand that my funded hours cannot exceed 10 hours per day and can be accessed between 6am – 8pm depending on the operating hours of my chosen childcare provider.
7. I authorise the named provider to validate the Working Family eligibility code, if provided.
8. I understand that if I cease to meet the Working Family eligibility criteria, I will continue to receive expanded entitlement for the “grace period” only at my current provider.
9. I authorise North Yorkshire Council to exchange information I have provided with my child’s providers, other local authorities if my address is outside of North Yorkshire and the Department for Education.
10. I authorise North Yorkshire Council to exchange information about my child’s take-up of the entitlement.
11. I authorise North Yorkshire Council to check my eligibility for 2yo funding (where applicable) and use my details should I be in receipt of a 2-year-old NYC confirmation letter to confirm my eligibility.
12. I authorise North Yorkshire Council to check my eligibility for Early Years Pupil Premium enabling the appropriate funding to be paid to my Early Years childcare provider based on 15 universal (3&4yo) and 15 funded hours for under 2’s and 2-year-olds only.
13. I understand that Early Years childcare providers and the Local Authority are bound by the Data Protection Act and will not reveal information held on my child to a third party unless the law allows us to. Information may be provided to other agencies where necessary for the purpose of the prevention or detection of crime.

I confirm that I have read, and agree to all of the points in the declaration above.			
Parent/Carer Signature:		Date:	
Print Name:			

PLEASE NOTE: Nursery attendance at Rocliffe CE School Nursery DOES NOT guarantee your child a place here for their Reception year.

Reception places must be applied for through North Yorkshire County Council Admissions

SCHOOL USE ONLY

Place Confirmed	
Headteacher/Administrator	
Signed	