

ANNUAL GOVERNANCE STATEMENT FOR THE GOVERNING Year 2022-23

July 2023



Roecliffe Church of England Primary School
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ANNUAL GOVERNANCE STATEMENT FOR THE LOCAL ACADEMY COUNCIL OF ROECLIFFE C. OF E. PRIMARY SCHOOL JULY 2023

In accordance with the Government's requirement for all Governing bodies, the three core strategic functions of Roecliffe C of E Primary School are:

- a) **Ensuring clarity of vision , ethos and strategic direction**
- b) **Holding the Headteacher to account for the educational performance of the school and its pupils**
- c) **Overseeing the financial performance of the school and making sure that the budget set by LDLT is followed**

Governance Arrangements:

The governance of the school was re-constituted in October 2022 and is now made up of:

- 1) Leeds Diocesan Learning Trust Board
- 2) Roecliffe Local Academy Council (Governing Body)

Governors need to have skills in finance, leadership, monitoring, health and safety, in order to contribute to effective governance and the success of the school.

The Local Academy Council has a programme of three meetings throughout the school year.

The chair of Governors is Nick Baird

Attendance record of Governors and Membership of the Governing Body:

A record is kept by the clerk to the Governing Body and details of attendance are on page 4.

Whilst this academic year has seen the school become part of Leeds Diocesan Learning Trust, the impact of this conversion upon pupils and parents has hopefully been minimal. For the staff at school and for governors (now technically known as Local Academy Council) however, there has been much to adjust to. The school has successfully made the necessary move to three classes from four. The school has ensured that quality of provision and practice remains solid and effective in supporting pupils to reach their potential. The staff team, ably led by Mrs Briggs, have taken it all in their stride and have benefited from the support and advice available from the Leeds Diocesan Learning Trust. We are well placed for a bright future within Leeds Diocesan Learning Trust and will continue to benefit from being in the trust as it, in turn, continues to grow.

During the year, three key priorities have been focused upon. Strategies have been introduced to ensure that the implementation of the curriculum is fully effective, the curriculum provision has been adapted so that pupils' knowledge of health and wellbeing is strengthened and strategies and plans to support pupils with SEND have been reviewed and amended.

On behalf of my fellow governors, I would like to thank the whole staff team for their tireless work throughout the year and the parents for their continued support of the school.

The work we have done on our committees and in the Governing Body meetings:

Monitoring activity – the School Development Plan is in place and is updated and delivered by the staff team. Milestones to ensure accountability are reported and reviewed at our meetings.

Financial Management – budget monitoring takes place regularly as we review the budget set by Leeds Diocesan Learning Trust and ensure that it is followed.

Policy Review – A policy review schedule is in place and policies are reviewed and adopted according to this schedule.

Governors' minutes are available on request from the school office – office@roecliffeschool.co.uk

In addition the following documents are available:

- **School Development Plan 2022-23**
- **Self-Evaluation Form**

available on request from the school office – office@roecliffeschool.co.uk

How to contact your Governing body:

Please contact the Chair of Governors, Mr Nick Baird through the school office via email office@roecliffeschool.co.uk

The Local Academy Council membership is as follows:

Name	Represents	Term of office ends
Lesley Briggs	Headteacher	N/A
Nick Baird	Co-opted	22/11/2026
Stephen Jarvis	Foundation	22/11/2023
Rev Karen Gardiner	Foundation	31/08/2024
Beth Lonsdale	Staff	01/09/2025
Rachel Mackay	Parent	31/08/2024
Tom Ibbetson	Parent	26/09/2025
Vacant	Co-opted	
Vacant	Parent	

Full GB Meetings = 4 (1 governors meetings pre academisation and 3 LAC meetings)

Please note: All apologies for absence were accepted.

The attendance of Governors for 2022-23 is as follows:	
Name	Full Governing Body
Lesley Briggs	4/4
Stephen Jarvis	4/4
Rachel Mackay	3/4
James Scholes	2/4
Alex Lake	3/4
Nick Baird	4/4
Karen Gardiner	4/4
Beth Lonsdale	4/4
Tom Ibbetson	4/4

Information is to the end of August 2023.

The following governors joined/left the FGB in 2022-23 as follows:

Left

Steve Kowal (Sept 22)

James Scholes (June 23)

Alex Lake (July 23)