Annual Safeguarding Plan 2023-24 for Roecliffe CE Primary School

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July
Staff	Annual refresher Safeguarding Confirmation of receipt of safeguarding information Admin staff to attend Trust briefing (with Clennell) on Safeguarding checks	Bullying	Mental and Emotional Health	Child on Child Abuse	Training for any new staff (CES) Emotional Abuse	County Lines	Staff safeguarding Questionnaire Neglect	Children with Disabilities and Complex needs	Physical Abuse	Sexual Abuse	
DSL	Complete Safeguarding audit – Autumn by end of week 4 Complete annual safeguarding plan and submit to the Trust by end of week 4. Upload to the school website.	Termly visit with safeguarding link governor: Strategic overview Autumn	Autumn CPOMS quality assurance check DSL Refresher training DSL Network 16th 4-5.30pm	Office staff SCR training/check		Termly visit with safeguarding link governor: Strategic overview Spring	Spring CPOMS quality assurance check DSL 21st March Network 4-5.30pm	Complete Safeguarding audit – Summer	Termly visit with safeguarding link governor: Strategic overview Summer	Summer CPOMS quality assurance check DSL Network 13th June 4-5.30pm	
Governors	Governor's annual safeguarding refresher - update on KCSIE Tuesday 26th September 6-7pm Thursday 12th October 6-7pm Governor's confirmation of receipt of safeguarding information New governor training	Link Governor – Safeguarding visit – Strategic overview Autumn Link governor forum – provisional 25th Oct 6pm	Pupil voice monitoring Link governor forum – provisional 25th Oct 6pm Governor LAC Meeting 21.11.23 – HT report including safe-guarding and link governor feedback	Governor Meeting – HT report including safeguarding and link governor feedback	Parent safeguarding questionnaire Link governor forum – Provisional 16th Jan 8pm	Link Governor – Safeguarding visit – Strategic overview Spring	Staff voice monitoring 5.3.24 Governor LAC Meeting – HT report including safeguarding and link governor feedback	Link governor forum – Provisional 23rd April 6pm	Link Governor – Safeguarding visit – Strategic overview Summer	18.6.24 Governor LAC Meeting – HT report including safeguarding and link governor feedback	Safer recruitment required for any governors
Pupils			Pupil safeguarding questionnaire 2023 - 13th-17th anti bullying week			2023 - Safer internet day 6th February					
Parents/carers	Safeguarding overview shared Annual Plan available on website Safeguarding updates and useful links in newsletters	Safeguarding updates and useful links in newsletters	Safeguarding updates and useful links in newsletters	Safeguarding updates and useful links in newsletters	Parent safeguarding questionnaire Safeguarding updates and useful links in newsletters	Safeguarding updates and useful links in newsletters	Safeguarding updates and useful links in newsletters	Safeguarding updates and useful links in newsletters	Safeguarding updates and useful links in newsletters	Safeguarding updates and useful links in newsletters	Safeguarding updates and useful links in newsletters