

**ANNUAL GOVERNANCE STATEMENT
FOR THE GOVERNING
Year 2017-18
July 2018**



Roecliffe Church of England Primary School
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**ANNUAL GOVERNANCE STATEMENT FOR THE GOVERNING BODY
OF ROECLIFFE C. OF E. PRIMARY SCHOOL
JULY 2018**

In accordance with the Government's requirement for all Governing bodies, the three core strategic functions of Roecliffe C of E Primary School are:

- a) Ensuring clarity of vision , ethos and strategic direction**
- b) Holding the Headteacher to account for the educational performance of the school and its pupils**
- c) Overseeing the financial performance of the school and making sure its money well spent**

Governance Arrangements:

The Governing Body of the school was re-constituted in December 2014 and it now made up of: Four Parent Governors, One LA Governor, One Staff Governor, The Headteacher, Two Foundation Governors and Three Co-opted Governors. The total number of Governors is twelve.

Governors need to have skills in finance, leadership, monitoring, health and safety, in order to contribute to effective governance and the success of the school.

The Governing body has a programme of meetings throughout the school year, and a committee structure that focuses on specific areas of governance. Two committees are in place – Resources and School Improvement.

Attendance record of Governors and Membership of the Governing Body:

A record is kept by the clerk to the Governing Body and details of attendance are on pages 3 and 4.

The work we have done on our committees and in the Governing Body meetings:

Monitoring activity – the School Development Plan is in place and is worked through. Milestones to ensure accountability are updated.

Financial Management – budget monitoring takes place regularly and the budget is set in April and reviewed in November each year.

Policy Review – A policy review schedule is in place and policies are reviewed and adopted according to this schedule.

Governors' minutes are available on request from the school office - admin@roecliffe.n-yorks.sch.uk

Strategic Planning for the Future:

Related documents:

- **School Development Plan 2018-19**
- **Self-Evaluation Form**

available on request from the school office - admin@roecliffe.n-yorks.sch.uk

How to contact your Governing body:

Please contact the Chair of Governors, Mr Stephen Jarvis through the school office via email admin@roecliffe.n-yorks.sch.uk

There are twelve governors on the Instrument of Governance and the Governing Body membership is as follows:

Name	Represents	Term of office ends	Committee membership
Kerry Dalton	Headteacher	31.08.18	Resources/School Improvement
Diane Westmoreland	Foundation	25.06.18	Resources/School Improvement
Stephen Jarvis	Foundation	5.5.19	Resources/School Improvement
Glenda Hunter	L.A.	20.09.21	Resources
Juliette Leyland	Staff	25.06.18	School Improvement
Jon Rawling	Parent	13.12.19	Resources
Vacant	Parent		
Isabel Peat	Parent	19.09.18	Resources
Hazel Clayden	Parent	05.10.21	School Improvement
Paula Withington	Co-opted	12.6.20	Resources/School Improvement
Peter Philips	Co-opted	03.09.18	School Improvement
Heather Lawson	Co-opted	1.12.18	Resources

The attendance of Governors for 2017-18 is as follows:			
Name	Full Governing Body	Resources	School Improvement
Kerry Dalton	4/4	3/3	2/2
Diane Westmoreland	2/4	1/3	1/2
Stephen Jarvis	4/4	3/3	2/2
Glenda Hunter	3/4		
Juliette Leyland	3/4		
Jon Rawling	3/3	2/3	2/2
Vacant			
Isobel Peat	3/3	1/2	
Hazel Clayden	3/3	2/2	
Paula Withington	4/4	3/3	2/2
Peter Philips	1/3		
Heather Lawson	3/4	1/3	

Information is to the end of July 2018. Glenda Hunter and Peter Philips became governors on 20.09.17, Hazel Clayden and Isobel Peat became Governors on 06.10.17 and it was agreed that they be invited to all committee meetings in order to see which area they would like to focus on in future.

Kerry Dalton and Juliette Leyland both stepped down as governors at the end of the academic year as they both left the school. Diane Westmoreland stepped down as a governor in June 2018 due to retirement

Full Governing Body meetings = 4

Resources meetings = 3

School Improvement meetings = 2

Please note: All apologies for absence were accepted.